
HIGH MILEAGE DRIVER COMMITMENT

USDA-MRP

NAME OF EMPLOYEE

EMPLOYEE'S SSN

DIVISION/PROGRAM

BRANCH/PROGRAM

My supervisor has determined that I am a high-mileage driver. My estimated mileage for the period

_____ to _____ is _____ miles.

In order for plans to be made to fill vehicle requirements, I commit to the following:

☐ **I WILL use a Government-owned vehicle (GOV).**

Until a GOV is provided, I will use my privately owned vehicle (POV). I will be reimbursed at the rate of 37.5 cents per mile (the current rate prescribed in the Federal Travel Regulations (FTR)). Once the GOV is provided, I will use it for at least one year before I may change this commitment. I also understand that if I use the GOV as transportation between my residence and work place, I will report to NFC the personal commuting benefit I have received as a taxable fringe benefit through appropriate T&A procedures.

If I should refuse to use the GOV or turn it in before the one year is up, I will be reimbursed at a rate of 10.5 cents per mile (the current rate prescribed in the FTR).

When you are **committed** to use a GOV or would not ordinarily be authorized to use a privately owned vehicle due to the availability of a GOV, but still request to use a privately owned vehicle, you will be reimbursed 10.5 cents per mile (the current rate prescribed in the FTR). This is the approximate cost of operating a GOV. In addition, parking fees, bridge, road, and tunnel fees are reimbursable.

☐ **I WILL use my POV.**

I will be reimbursed at the rate of 10.5 cents per mile (the current rate prescribed in the FTR), for the official use of my POV.

"Please Note: MRP Manual 5400, MRP Motor Vehicle Fleet Management Manual, Chapter 3, requires defensive driver training for all GOV operators."

OPERATOR'S SIGNATURE

POSITION TITLE

DATE

APPROVED BY

SIGNATURE OF APPROVING OFFICIAL

DATE